**RETREAT Grant Application Form**

Grants are awarded from your annual Retreat Grant (total £210) subject to the amount you have available and the agreement of your **Episcopal Area Clergy Development Officer (Area CDO).**

You should consult your area CDO (or, if the post is vacant, one of the other area CDOs) **in advance** to make sure this retreat qualifies for a grant.

Then submit this form **with a receipt or invoice** to your area CDO, or, if the post is vacant, the area CDO you consulted about the retreat.

For the name and contact details of Episcopal Area CDOs, please check the diocesan website: [https://www.leeds.anglican.org/how-we-can-help/empowering-leadership/clergy-development/](https://www.leeds.anglican.org/how-we-can-help/empowering-leadership/clergy-development/%20%20)

**For office use***Receipt/Invoice received?*

Yes / No

……….……………..

Amount £ ...……………………………………

Date grant authorised …………………………

**Name:**

**Parish**:

**Phone no:**

**e-mail address:**

**Date(s) of retreat**:

**Please give details of the retreat:**

|  |  |
| --- | --- |
|  | **CMDPGR / CLED** |
| **Cost of the retreat** | **£** |
| **Travel costs** *(these should not usually exceed the cost of the retreat)* | **£** |
| **Total grant requested** *(cost of retreat & travel combined)* | **£** |
| Submission Date |  |