

John Knox
Head of Property

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To Colleagues in Diocesan Properties
26 February 2024

Dear all,

Stock Condition Surveys 2024 Programme

You are hopefully aware from previous correspondence in December 2023 and updates in the E News+ in February of our plans to undertake a survey of the condition of the stock across our property portfolio, including clergy housing in 2024. This will include an external and internal inspection of the property which will result in a detailed report of each property to identify what property components e.g. roof, bathroom, kitchens etc. need replacing. We will then use this information to be able to plan future works and budget accordingly.

At the Property Committee meeting in December 2023, Members approved the proposal to award the contract to Hardies Property and Construction Consultants who, along with the Property Managers within the Diocesan Property Team, will undertake the surveys. The attached information sheet will answer some of the questions that you may have and in due course Hardies will be contacting you to make the arrangements for a surveyor to visit the property.

This is a really important project for the Diocese and shows our commitment to improve our housing portfolio. That said, it is a significant piece of work and we would welcome your cooperation to ensure that the project runs smoothly throughout the year.

Regular updates on progress will be circulated throughout the year and posted on the Diocesan website property pages.

If you wish to discuss this letter, or any of its contents, please do not hesitate to contact me or another member of the Property Team listed on the [website](#).

Best wishes



John Knox
Head of Property

cc:

Jonathan Wood – Diocesan Secretary
Geoff Park – Chief Finance Officer
Archdeacons

Enc: Stock Condition Information