**Terriers and Inventories and Church Logbooks**

Every church should keep an up-to-date list of its assets and significant occurrences within the building, comprised of the following:

* Terrier - a written survey or inventory of land;
* Inventory - containing all the articles/items appertaining to the church;
* Logbook - a comprehensive record of all alterations, additions, removals or repairs to the fabric, fixtures/fittings of the church/churchyard, during five quinquennial periods.

The process of updating these documents has now been made easier with the publication of electronic versions of the templates for both.

Links to these files can be found below:

* [The Church Log Book](https://www.leeds.anglican.org/content/pages/documents/the-church-logbook-2009-updated-feb-2023.docx) (MS Word version - updated February 2023)

* [Church Property Register](https://www.leeds.anglican.org/content/pages/documents/church-property-register-2008b-inc-terrier-form-ely-october-2022.docx) (Terrier and Inventory) (MS Word version - updated October 2022)