

Church Roles

Please note this list is not prescriptive - eligibility decisions should always be made on the specific and individual duties within a role

As a general position, eligibility to apply for a DBS check is not based on an applicant's job title but is established by looking at the activities and responsibilities carried out by each individual role.

Role	Level of Check / Notes	Suggested 'Position Applied For'
Administrator	Not normally enhanced. You could choose to process a basic.	
AoG Minister	Enhanced - barred list checks with children and adults. AoG Bye Laws requirement.	
Alcohol Licence	Basic	
Authorised Lay Minister (ALM)	Enhanced and usually eligible for barred lists depending on terms of licence.	
BAPs	Enhanced - barred list checks with children and adults. Non-volunteer role.	Trainee Minister
Bellringer	Enhanced if a supervisory/teaching role with junior bellringers. You could choose to process a basic, if not eligible for enhanced.	Bellringer supervising Children
Bishops Visitor	Often enhanced if visiting schools. You could choose to process a basic, if not eligible for enhanced.	
CAP Befriender	Often not eligible for enhanced. See flow charts and notes/definitions. You could choose to process a basic, if not eligible for enhanced.	
CAP Centre Manager	Enhanced with the adult barred list - CAP requirement	
CAP Debt Advisor/coach	Enhanced with the adult barred list - CAP requirement.	
CAP Debt Counsellor	Enhanced with the adult barred list - CAP requirement.	
CAP Money Coach	Not eligible for enhanced, you can choose to process a basic.	
Caretaker	Normally only eligible for a basic. Enhanced if their responsibilities include supervising children or if in a school see School	Caretaker Supervising Children

	Caretaker. See flow charts and notes/definitions.	
Chalice Bearer	Not normally enhanced, unless responsible for supervising or teaching children. You could choose to process a basic.	
Childcare Practitioner	Enhanced with child barred list.	
Children's Apprentice/Intern	Usually eligible for enhanced and often for the barred list. See flow charts and notes/definitions. Normally would be a non-volunteer if part of a course, leads to a qualification, receive any other form of personal benefit e.g. board/lodging, or leading to a full time role	
Children's Leader/Worker	Usually eligible for enhanced and often for the barred list. See flow charts and notes/definitions.	Church Children's Worker
Children's Minister/Pastor	Usually enhanced with the child barred list.	
Choir Chaperone	Usually eligible for enhanced and often for the barred list. See flow charts and notes/definitions.	Choir Chaperone with Children
Choir Master	Usually eligible for enhanced, often eligible for the barred list if children are in the choir. See flow charts and notes/definitions. You can choose to process a basic, if leading an adult only choir.	Choir Master with Children
Choir Member	Not usually eligible for enhanced unless they have a chaperone or teaching role with junior choir members.	Choir Supervising Children
Church Leader	Normally enhanced with the child and adult barred list checks if the overall leader. Always needs to be made clear in Section Y how they are eligible.	
Churchwarden	Enhanced (if a Trustee of a charity that works with children or adults at risk) or regulated activity depending on their role. See flow charts and notes/definitions.	Churchwarden / Trustee
Clergy	Enhanced with the child and adult barred list - Church of England requirement	

Coffee or Tea Servers	Not eligible for an enhanced, you can choose to process a basic.	
Counsellor	Enhanced if carried out frequently or intensively with adults or on more than one occasion with children. Barred list/s if receiving referrals from healthcare professionals and/or if unsupervised with children. See flow charts and notes/definitions. Would be a non-volunteer if part of a course that leads to accreditation, qualification, receives any other form of personal benefit e.g. board/lodging, or leads to a full-time role	Counsellor / Counsellor in Regulated Activity
Creche Worker	Usually eligible for enhanced, often eligible for the child barred list. See flow charts and notes/definitions.	
Deacon	Often not eligible for enhanced unless a Trustee and/or responsibilities include supervising the work of children or adults at risk. Basic can be requested if not eligible for enhanced. Church of England only: Enhanced with child and adult barred list.	
Deanery Synod Member	Deanery Synod Members are members of the PCC. See the notes under PCC Member.	PCC/Trustee
Debt Advisor (non-CAP)	Enhanced with adult barred list if handling money on behalf of clients (who need help due to age, illness or disability and who are in receipt of health or social care) or providing counselling by means of a social services or health care professional referral. Standard if carrying out FCA Controlled Function. Basic can be requested if not eligible for standard/enhanced. See flow charts and notes/definitions for further information on all levels of check, which may be applicable.	

Deputy Church Wardens	<p>Not normally eligible for enhanced unless they are a PCC Member/Trustee or work directly with children and/or vulnerable adults.</p> <p>You can choose to process a basic if the role is not eligible for an enhanced. See flow charts and notes/definitions.</p>	
Designated Safeguarding Lead	<p>Often enhanced/barred lists if supervising those eligible for an enhanced/barred lists check. See flow charts and notes/definitions.</p> <p>You can choose to do a basic if not eligible for enhanced.</p>	
Director of Music	<p>Usually eligible for enhanced, often eligible for the barred list if children are in the choir. See flow charts and notes/definitions.</p> <p>You can choose to process a basic, if leading an adult only choir.</p>	Leader of Music Supervising Children
District Church Council Member	<p>Not normally eligible for enhanced unless they are a Trustee or work directly with children and/or vulnerable adults.</p> <p>You can choose to process a basic if the role is not eligible for an enhanced. See flow charts and notes/definitions.</p>	
Driver of Adults at Risk	<p>Enhanced if carried out frequently or intensively 4 or more days in a 30 day period, or overnight - adult barred list if taking adults to or from a place where they receive health care (i.e. hospital, GP surgery, nursing home, etc.) or social work services on more than one occasion.</p> <p>Basic can be requested if not eligible for enhanced. See flow charts and notes/definitions.</p>	
Driver of Children	<p>Enhanced if on more than one occasion, Barred list if frequently or intensively. See flow charts and notes/definitions</p>	

Elder	Often not eligible for enhanced unless a Trustee and/or responsibilities include supervising the work of children or adults at risk Basic can be requested if not eligible for enhanced.	Elder Supervising Children
Evangelist	Normally basic. See flow charts and notes/definitions. Enhanced if a Church of England Commissioned Evangelist	Lay Minister/Evangelist
Flower Arranger	Can request a basic	
Foodbank Worker	Not normally eligible for enhanced. You can choose to process a basic. See flow charts and notes/definitions.	
Head Server	Not normally enhanced, unless responsible for supervising or teaching children. You could choose to still process a basic.	Head Server Supervising Children
Home Group Leader	Not normally enhanced unless they are caring for children away from the parents/carers. You could choose to process a basic if not eligible for enhanced.	
Home Visitor	Often enhanced if weekly or 4 or more days in a 30 day period with vulnerable adults. Could be eligible for the barred list. See flow charts and notes/definitions. You can choose to process a basic if not eligible for enhanced.	
Homeless Shelter Worker	Often not eligible for enhanced. See flow charts and notes/definitions. You could choose to process a basic if only serving food or having a supervised 'friendly chat'.	
Hospital Chaplain	Often eligible for enhanced depending on duties. See flow charts and notes/definitions. Enhanced with the barred lists if Clergy or PTO - Church of England requirement.	

Incumbent	Enhanced with the child and adult barred list - Church of England requirement.	
Junior Church Helper/Leader	Usually eligible for enhanced often eligible for barred list. See flow charts and notes/definitions.	
Kintsugi Hope Group Leader	Normally Basic - Kintsugi Hope requirement. Only enhanced if leading a Kintsugi Hope Group for Youth.	
Lay Minister of Communion	Not normally enhanced. You could choose to process a Basic.	
Lead Recruiter/Recruiter	Not normally enhanced. You could choose to process a Basic.	
Licensed Lay Minister (LLM)	Enhanced and usually eligible for barred lists depending on terms of licence.	
Life Group Leader	Not normally enhanced unless they are caring for children away from the parents/carers. You could choose to process a basic if not eligible for enhanced.	
Messy Church Worker	Not normally enhanced unless they are caring for children away from the parents/carers. Always needs to be made clear in Section Y, how they are eligible. You could choose to process a basic if not eligible for enhanced.	
Minister	Enhanced with the child and adult barred list	
Night shelter Worker	Often not eligible for enhanced but see flow charts and notes/definitions. You could choose to process a basic if only serving food or having a supervised 'friendly chat'.	
Nursery Manager	Enhanced with the child barred list	
Nursery Worker	Enhanced with the child barred list	

Open the Book Volunteer	Enhanced. Enhanced with child barred list if unsupervised - but see flow charts and notes/definitions.	
Ordinand in Training	Enhanced with the child and adult barred list. Non-volunteer role.	Trainee Minister
Organist	Usually eligible for enhanced, often eligible for the barred list if children are in the choir. See flow charts and notes/definitions. You can choose to process a basic, if leading an adult only choir.	Children's Choir Supervisor
Overseas Children's Worker	Usually eligible for enhanced, often eligible for the barred list. See flow charts and notes/definitions.	
Parent and Toddler Group Helper/Leader	Not normally enhanced unless they are caring for children away from the parents/carers. Always needs to be made clear in Section Y, how they are eligible. You could choose to process a basic if not eligible for enhanced.	
Parish Administrator	Not normally enhanced. You could choose to process a basic.	
Parish Safeguarding Officer	Often enhanced/barred lists if supervising those eligible for an enhanced/barred lists check. See flow charts and notes/definitions. You can choose to do a basic if not eligible for enhanced.	
Parish Secretary	Not normally enhanced. You could choose to process a basic	
Pastor	Enhanced with the child and adult barred list.	
Pastoral Assistant/Worker/Visitor	Often enhanced if frequently or intensively with vulnerable adults. Could be eligible for the barred list. See flow charts and notes/definitions. You can choose to process a basic if not eligible for an enhanced.	Pastoral Worker

PCC Member	Usually enhanced (without the barred lists) for the child and adult workforce. See flow charts and notes/definitions but also check with your diocese as practice can vary.	PCC/Trustee
PCC Secretary	Enhanced if they are a Trustee of a charity that works with children or adults at risk - see notes under 'PCC Member'. You can choose to do a basic if not eligible for enhanced	
Permission to preach	Not normally eligible for enhanced unless the applicant is working directly with children and/or vulnerable adults. You can choose to do a basic if not eligible for enhanced.	
Photographer	Normally only eligible for a basic.	
Prayer Team Member	Not normally eligible for enhanced unless regularly praying unsupervised with children. You can choose to do a basic if not eligible for enhanced.	
Premises Manager	Normally only eligible for a basic. Enhanced if their responsibilities include supervising children or if in a school see School Caretaker. See flow charts and notes/definitions.	
Reader	Enhanced and usually with the barred lists depending on terms of license.	Lay Minister/Reader
School Caretaker	Enhanced with the child barred list	
School Pastor	Enhanced with the child barred list	
School Volunteer	Enhanced (without the child barred list) or enhanced with the child barred list if unsupervised - see flow charts and notes/definitions.	
Server	Not normally enhanced, unless responsible for supervising or teaching children. You could choose to process a basic.	Server Supervising Children
Sides person	Not normally eligible for enhanced unless specifically designated to supervise/toilet children. You could choose to process a basic if not eligible for enhanced.	Steward Supervising Children

Steward	Not normally eligible for enhanced unless specifically designated to supervise/toilet children. You could choose to process a basic if not eligible for enhanced.	Steward Supervising Children
Student Worker	Often not eligible for enhanced unless responsibilities include working with children (under 18s). Basic can be requested if not eligible for enhanced.	
Street Angel	Normally enhanced without barring if working with children.	
Street Pastor	Only eligible for a basic - Ascension Trust requirement	
Sunday School Teacher/Worker	Usually eligible for enhanced, often eligible for the barred list. See flow charts and notes/definitions.	Sunday School Helper
Tower Captain	Usually eligible for enhanced, often eligible for the barred list if there are children ringers. See flow charts and notes/definitions. You can choose to process a basic, if leading an adult only group	Bellringer Supervising Children
Trainee Counsellor	Enhanced if carried out frequently or intensively with adults at risk of harm or on more than one occasion with children. Barred list/s if receiving referrals from healthcare professionals and/or if unsupervised with children. See flow charts and notes/definitions. Normally would be a non-volunteer if part of a course that leads to accreditation, qualification, receives any other form of personal benefit e.g. board/lodging, or leads to a full-time role.	
Treasurer	Enhanced if they are a Trustee of a charity that works with children or adults at risk - see notes under 'Trustee'. You can choose to process a basic, if not eligible for enhanced.	Treasurer/trustee

Trustee	<p>Enhanced if the charity works with children and/or vulnerable adults. This applies even if the trustee themselves does not work directly with children or adults. There is no eligibility for a barred list check, unless the person is working in Regulated Activity themselves or line manages/supervises someone else who is.</p> <p>Basic if trustee of a charity that does not carry out work or activities aimed at children or adults at risk.</p>	Trustee of Charity
Usher	<p>Not normally eligible for enhanced unless specifically designated to supervise/toilet children.</p> <p>You could choose to process a basic if not eligible for enhanced.</p>	
Verger	<p>Not normally eligible for enhanced unless specifically designated to supervise/toilet children.</p> <p>You could choose to process a basic if not eligible for enhanced.</p>	
Welcomer	<p>Not normally eligible for enhanced unless specifically designated to supervise/toilet children.</p> <p>You could choose to process a basic if not eligible for enhanced.</p>	
Worship Leader	<p>Enhanced if has a chaperone/teaching role with children.</p> <p>You can choose to process a basic if not eligible for enhanced.</p>	Children's Worship Leader
Youth Camp Worker	<p>Usually enhanced with the child barred list. See flow charts and notes/definitions.</p>	
Youth Worker/Leader	<p>Usually eligible for enhanced, often eligible for the barred list. See flow charts and notes/definitions.</p>	