**RETREAT Grant Application Form**

Grants are awarded from your annual Retreat Grant (total £210) subject to the amount you have available and the agreement of your **Episcopal Area Ministerial Development Officer (Area MDO).**

You should consult your area MDO (or, if the post is vacant, one of the other area MDOs) **in advance** to make sure this retreat qualifies for a grant.

Then submit this form **with a receipt or invoice** to your area MDO, or, if the post is vacant, the area MDO you consulted about the retreat.

**For office use***Receipt/Invoice received?*

Yes / No

……….……………..

Amount £ ...……………………………………

Date grant authorised …………………………

**Name:**

**Parish**:

**Phone no:**

**e-mail address:**

**Date(s) of retreat**:

**Please give details of the retreat:**

|  |  |
| --- | --- |
|  | **Official Code:****70180 CCMD** |
| **Cost of the retreat** | **£** |
| **Travel costs** *(these should not usually exceed the cost of the retreat)* | **£** |
| **Total Retreat Grant requested\*** *(cost of retreat & travel combined)* | **£** |
| Submission Date  |  |

 \* capped at a maximum of £210 per calendar year