*Placements run in parallel with Common Awards L4 module*

*TMM 1301 – Foundations for Ministry and Mission in Context*

# PLACEMENT REPORT FORM (Spring 2026)

*Please complete this form (preferably electronically), discuss it with the student, sign or e-sign it (both parties) and then send a digital copy to the LLM Training Administrator.*

***Deadline: 12 noon on Thursday 30 April 2026***

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| --- | --- |
| **Student**  |  |
| **Placement Host**  |  |
| **Placement context** |  |
| **Dates** |  |

1. **Please outline briefly the nature of the student’s involvement in your parish / chaplaincy team during the placement period.** *(e.g. attended church/chapel on [insert no.] Sundays / attended or helped with [insert no.] mid-week events or activities / attended Saturday events)*
2. **Please comment briefly on the LLM student’s contributions to the following:**

**Leading worship: *On one occasion Leading Worship should be assessed in more detail by the Placement Host*** *using the LLM Training Pathway Sermon Assessment Template. The template can be downloaded from* [*here*](https://www.leeds.anglican.org/how-we-can-help/clergy-lay-training/lay-training/licensed-lay-minister-resources/)

*Comments in this report are more general, covering all occasions the student has contributed to leading worship.*

**Preaching: *One sermon preached during the placement should be assessed in detail by the Placement Host*** *using the LLM Training Pathway Sermon Assessment Template. The template can be downloaded from* [*here*](https://www.leeds.anglican.org/how-we-can-help/clergy-lay-training/lay-training/licensed-lay-minister-resources/)*.*

*Comments in this report are more general, covering all occasions the student has preached.*

1. **Please comment on the student’s character and sense of vocation using the seven National LLM Formation Criteria based on your observations / supervisions.** The Formation Criteria Grid can be found at the end of the Placement Handbook. *A summary of the criteria characteristics are included with each heading below.*

**Love for God** *(e.g. every day faith / rooted in scripture + worship / engages with God’s world / prayerful)*

**Call to Ministry** *(e.g. excited-by & feels called-to lay ministry / committed to public ministry)*

**Love for People** *(e.g. welcoming / listener / respectful / healthy relationships / enabler / empathy / self-aware / serves others)*

**Wisdom** *(e.g. life-long learner / collaborative / integrity / emotional stable / open to feedback, sees connections between worship and mission in the world)*

**Fruitfulness** *(e.g. can share faith imaginatively / recognises own strengths & weaknesses / good self-care)*

**Potential to** *(e.g. grow in faith / navigate the future with Christ / lead collaboratively / spot opportunities / be adaptable, creative & imaginative)*

**Trustworthiness** *(e.g. observed to be following Christ in all aspects of life / mature leadership / promotes safety & harmonious relationships / Public life positively promotes their faith & the church / high degree of self-awareness)*

1. **Please comment on the student’s ability to cope with change** *(How does the student respond to change and help others to handle it? Bear in mind that their placement will have been specifically chosen as a contrast to their sponsoring parish.)*

1. **Do you have any other comments to make about the placement and the way it has been organised?**

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| **Signature of Placement Host:**  | **Date:**  |
| **Signature of student:**  | **Date:**  |

*Thank you for completing this report and discussing it with the student. Please send the signed report to the LLM Training Pathway Administrator:* *jess.fort@leeds.anglican.org* *who will file it with the student’s records and forward it to the Placement Supervisor. Any relevant academic issues will be referred to the Director of Reader Training at St Hild.*