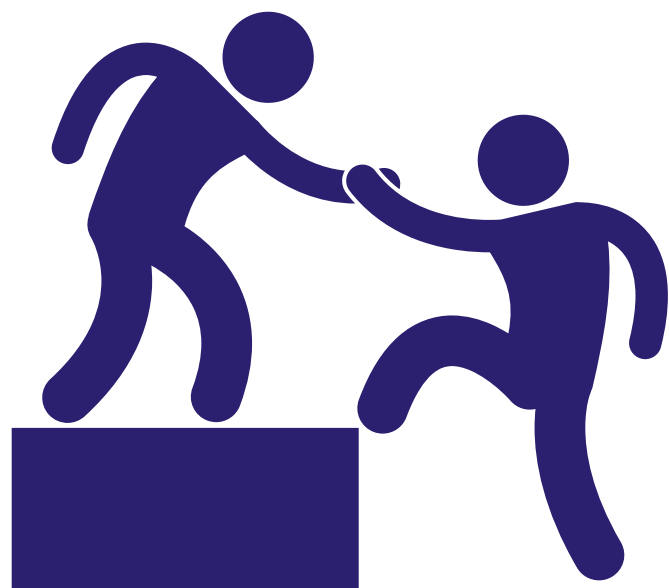


www.leeds.anglican.org



TREASURER FORUM

SESSION 4

Thursday 8th May 2025



Diocese of Leeds

AGENDA

- Welcome
- Thank you message (Jonathan Wood)
- Aims & Objectives of Forum (Janet Edmond)
- New Treasurer Ambassadors
- NZC Fundraising Officer (Fran Taylor)
- Open4Community Grants Portal (Anne Firth)
- Energy Footprint Tool/ ROPF (Elaine Anderson)
- WhatsApp Group Update (Jenni Robinson)
- Breakout rooms
- Q&A session
- Next Treasurer Forum meeting: September (date tbc)

AIMS & OBJECTIVES OF FORUM

- Started in June 2024
- Provide training and resources for Treasurers
- Enable better communication between Diocese and Treasurers
- Networking opportunity for Treasurers
- Platform for feedback and ideas to improve our Treasurer resources

TREASURER AMBASSADORS

New Ambassadors

Wakefield

Peter Baldwin

We now have 9 Treasurer Ambassadors, covering each Episcopal Area, plus an additional 6 treasurers who are happy to provide support and guidance regarding banking, systems and training.

To find out more about being a Treasurer Ambassador or to register your interest please visit our website:

<https://www.leeds.anglican.org/how-we-can-help/finance-and-stewardship/finance-support/treasurer-forum/>



Fran Taylor

NZC Fundraising Officer

- Funded by CofE Net Zero Capacity Building Fund
- 2 days a week until Dec '25
- Former Secondary School Maths Teacher

Stewardship
Team

NZC
Team

- Supported by Fundraising Consultant

*I support the **Education** and **Clergy Housing** teams and **Parishes** directly in finding and applying for funding for NZC Projects.*

Getting Started

Become a team

- Gather together a Care for Creation Team
- Ask the PCC to pass an environment [policy](#)
- Appoint a [Parish Environment Officer](#) and let [Charlie Scott](#) know.

Register as an Eco Church

- The A Rocha UK [Eco Church](#) scheme is free to join and will help you progress as an Eco Church.

Make a plan

- Complete your [Energy Footprint Tool](#) to work out your carbon footprint.
- Create a plan to move towards Net Zero. Use the [Practical Path to Net Zero](#)
- Plan your first project!

Funding from Leeds Diocese

to help with NZC projects.

Grants

- Net Zero Carbon Quick Wins Fund
- Church Building Fund & Buildings for Mission Fund

Deadlines end June and October '25

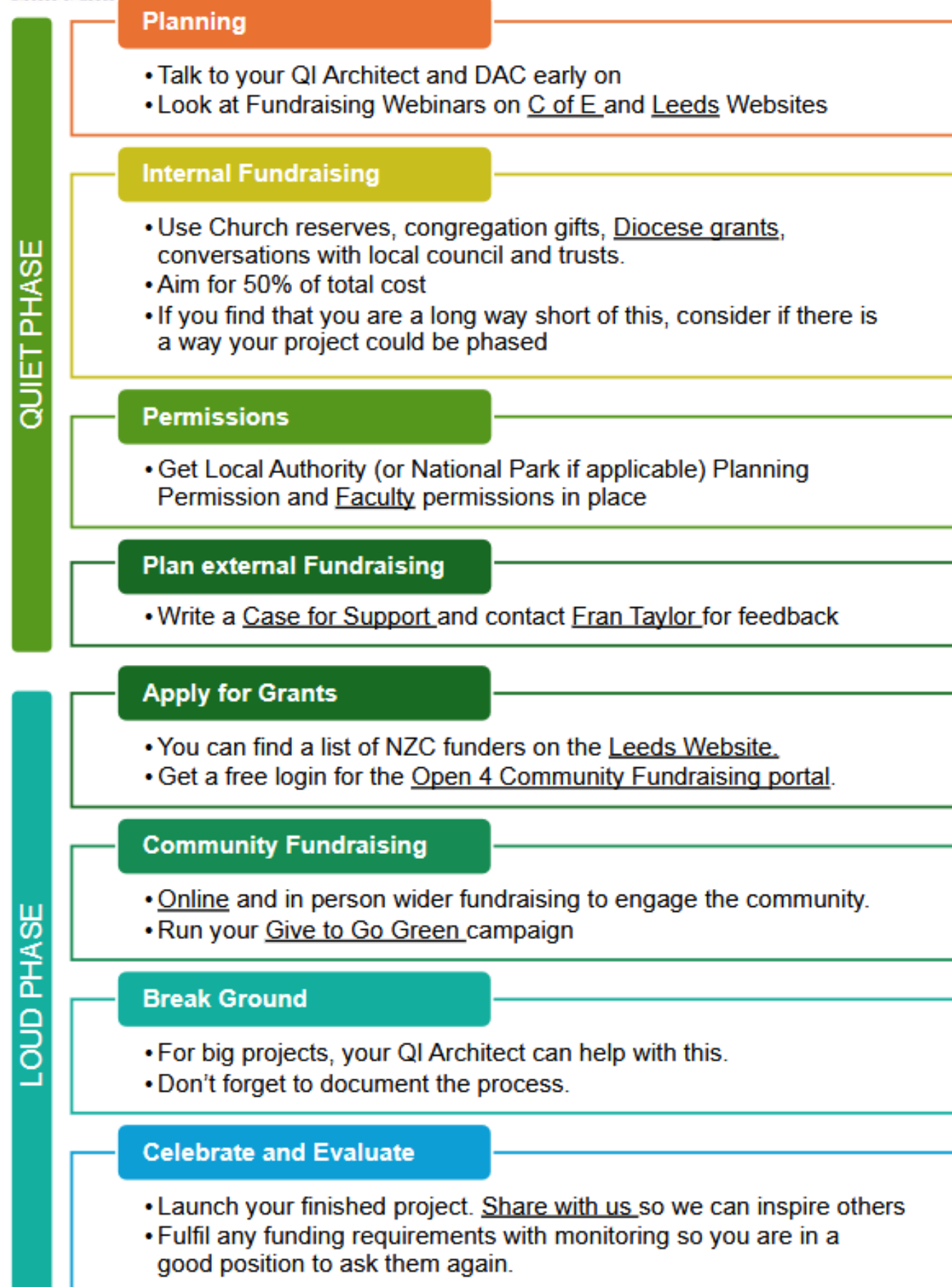
Match Funding

- [Give To Go Green](#) – Up to £10,000 available

Hopefully coming next year!



Funding NZC Projects



Funding Larger Projects

- Workflow with links to support you
- Open 4 Community Grant Portal
- I can help with:
 - Suggesting funds to apply for
 - Connecting you with other Churches
 - Proofreading your Case For Support

Please contact me for support and information:

fran.taylor@leeds.anglican.org

IDOX OPEN 4 COMMUNITY Grants Portal

- Log on details
(<https://funding.idoxopen4community.co.uk/diomanchester>)
- Register simple details
- Browse the site
- Personalise your search
- Receive a weekly email with details of funding
- Click the link to find out more
- Apply



Training Webinar on How to Use Grants Portal –Tuesday 22nd July @ 7pm
Please Register [here](#) or see training video [here](#)

Register now

Forename

Your forename

Surname

Your surname

Postcode *

Your postcode

Parish

Your parish

Email address *

Your email address


Confirm email address *

Confirm email address

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- ☐ I am happy to be contacted by this organisation or other nominated support agencies to support me or my organisation
- ☐ Receive free funding news by email. You may also be contacted occasionally regarding your views about the site

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Funding alerts and news for the VCSE sector

Funding news

Registering for the funding news service ensures you are kept up to date with the latest funding news. The following news articles have been published in the last week.

10/04/2025: [Delivery Partner Sought for £750,000 Youth Services Pilot in England](#)

09/04/2025: [Funding for Christian Charities and Organisations Across the UK and Ireland](#)

09/04/2025: [One-off £20m Fund for Civic Museums in England Opens for Applications](#)

09/04/2025: [Sea-Changers Coastal Foundation Fund: Approaching Deadline](#)

09/04/2025: [Second Round of UK Offshore Wind Supply Chain Investment Opens](#)

08/04/2025: [Triangle Trust to Open for UK Applications 15 April](#)

07/04/2025: [Funding for Projects that Promote Cultural Collaboration Between UK and Japan](#)

07/04/2025: [Youth Homelessness Support Fund – Applications Accepted 7 to 17 April 2025](#)

04/04/2025: [Funding for Charities Serving Disadvantaged/In-Need Communities in England/Wales](#)

04/04/2025: [Theatres Trust Accepting Small Grant Applications – 6 June Deadline](#)

Your funding alerts

Funding alerts allow you to receive email notifications if new funding opportunities arise which match your search requirements. To setup a funding alert, simply run a search for funding on the site. When you are viewing search results press "Save Search". There is an option to receive funding alerts at this stage so make sure this option is ticked.

You can also set up funding alerts for a search you have already saved by enabling email alerts in the "Saved searches" area on the site.

There have been no funding changes that match your profile.

Grants to Reduce Isolation and Loneliness Among Older People Across Great Britain

27/03/2025

Barchester Healthcare Foundation is offering grants of up to £2,500 for small community groups and local charities across England, Scotland, and Wales for projects that help reduce isolation and loneliness, promote group activities, and generally improve mobility and quality of life for older people and adults with physical, learning, or mental disabilities.

Funding is intended to help small community groups and local charities with the following:

- Activities.
- Equipment and materials for use by members.
- Member transport.
- Day trips, outings, and group holidays in the UK.

Priority will be given to innovative projects that help older people and those with a disability to get active, meet people, and reduce isolation.

Funding is for small and local groups, and groups with financial reserves of over £150,000 are unlikely to receive support.

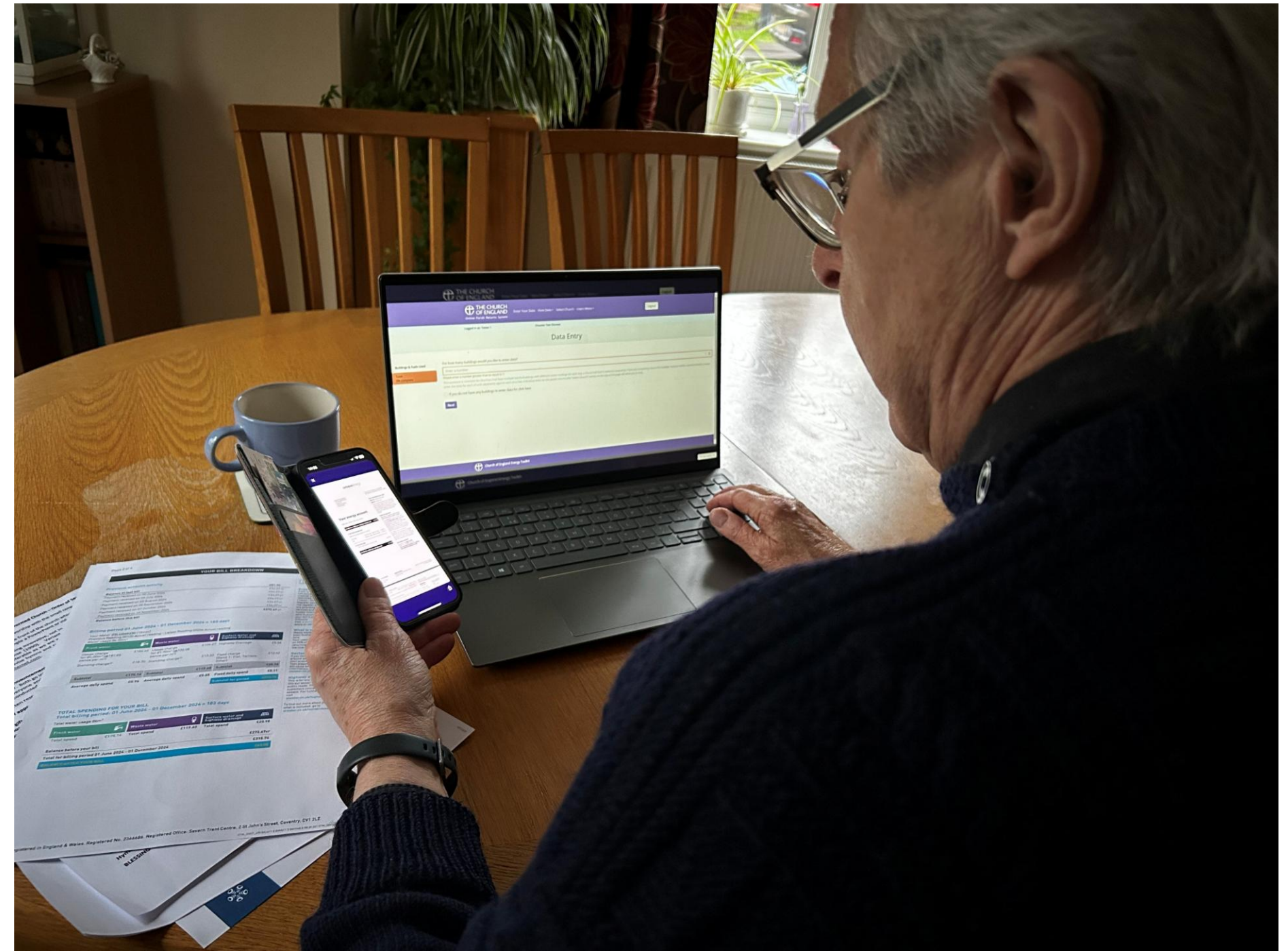
Applications can be submitted at any time.

Related funds

 [Barchester Healthcare Foundation](#)

ENERGY FOOTPRINT TOOL (EFT)

- ✓ The EFT is an online tool to help you reveal your carbon footprint based on energy used to heat and light your church buildings
- ✓ Access to the EFT is on the Parish Returns website. Completion alongside the Return of Parish Finance (RoPF) is recommended.
- ✓ EFT completion is essential to be considered for National Church funding e.g. Net Zero Carbon Grants.
- ✓ 68% of parishes in Diocese completed the EFT in 2023.



ENERGY FOOTPRINT TOOL (EFT)

- ❖ Please complete EFT Online if possible
- ❖ CofE Video Guidance now available on YouTube called. Energy Footprint Tool Walkthrough.
- ❖ PDF version of EFT questions downloadable from RoPF portal



Energy Footprint Tool walkthrough

<https://www.youtube.com/watch?v=NGMZxmnlItQA>

YEAR-END PROCESSES

Deadlines

Annual accounts and report - 31st May 2025

Return of Parish Finance - 28th June 2025

[Energy Footprint Tool \(EFT\)*](#) - 30th June 2025

Charity Commission accounts submission (for registered charities) - 31st October 2025

Please see our video guide on completing the Return of Parish Finance:

<https://youtu.be/osA7flxPe4k>

*EFT completion is essential to be considered for National Church funding e.g. Net Zero Carbon Grants. Access to EFT is on Parish Returns website and completion alongside the RoPF is recommended.

TREASURER WHATSAPP GROUP

<https://chat.whatsapp.com/FZdEEKmLyObCkV6NjT9tK0>

This is a dedicated space for treasurers across the Diocese to connect with each other, share advice, and ask questions.

To participate, please follow the above link to the General chat, you will automatically be added to the community when you join the chat.

Our only rule is to keep our conversations polite and courteous.

Contact the admins listed in the group's participant list if you have any questions or encounter issues. You can also request new groups within the community.

This chat is not actively monitored at all times. For urgent support, please contact the Diocese directly.

We ask that the link above is only shared with fellow treasurers and isn't posted on social media.

BREAKOUT ROOMS

Q. How Can We Get More Churches to Complete the EFT?

Please nominate one person to feedback any points
from your Breakout discussion

15 minutes



Q&As

Q1. How can we encourage more churches to complete the Energy Footprint Tool (EFT)?

- A. First of all we need to make sure that we know who in our PCC team is completing the EFT. It could be the treasurer, the churchwarden, the “energy person” on our team and each might think the other is completing the EFT!
- B. We need churches to understand what the benefits are to completing the EFT. One benefit of completing the EFT is that it enables you to fulfil the criteria for applying for National church grants however that could also mean many churches don’t actually think about completing the EFT until they actually need a grant.
- C. The EFT form is also quite difficult to complete e.g. for a church with an attached hall the EFT form doesn’t really fit. For example, it’s difficult to complete for a church with a number of halls attached and one heating system throughout. The church itself may not be used but the halls are used constantly. How can we use the EFT to reflect that? Can the form be made easier?

The above answers were comments received from treasurers who discussed the question in the Breakout session.

Q2. Why are there very few Green Suppliers on the dropdown list on the EFT that we haven't heard of before?

A. The Church of England are currently doing some work nationally around what a green tariff is and are planning to communicate this later in the summer. For now, please just fill in the EFT using the small number from the list – all will be clearer when this information is out.

Q3. Who has responsibility for filling in the EFT?

A. The PCC. It is recommended that the PCC nominate a person to do the job, but it is not a designated role from the Diocese or CofE.

Q4. How do I fill it in if my buildings and heating systems are linked together? Do I fill it in for my Church Hall?

A. You fill out the form for each building you manage, whether it is a Church, a Church Hall or a combined building. If you have 2 buildings linked with one supply, it is best to fill this as one building. If they have separate supplies, fill it out twice. This best thing to do is be consistent on your approach year on year.

You can find out if a building is 'in scope' by using the [Building Scope Checker Tool](#)

Q5. How accurate do we need to be with figures when you have credits and disputes? We have credit notes in 2025 for 2024 bills, so both years will be wrong if I use the bills. What should I do?

A: Ideally, if you can, subtract the credit note usage from your 2024 total to give us the usage for that year as accurately as you can, even though it won't match the bills. If not, just fill it in as per your bills and make a note on the form. This is not a test and we won't ask to see all your bills to check the numbers, so please don't worry if your approach doesn't match the numbers on your paperwork - just make a note so you don't double count (or not include them) next year!

Q6. What is the impact if we get it wrong? Will we be held to account if we make mistakes or don't give accurate numbers?

A: In order for you to calculate your Parish's Carbon Footprint accurately, it is, of course, important that the numbers are correct. However, this is not a test, and we will not be asking for proof of the numbers you put in. So your 'best work' will suffice. Just make a note of any approximations or special cases you have had to make when you fill in the form.

Q7. Are we charged the climate change levy as Charities?

A: No. Charities are exempt from the climate change levy. Full details from HMRC [here](#)

Q8. I cannot see the purpose of supplying this information to the diocese. Is it going to make any difference whatsoever to the challenge of global warming?

A: It's for monitoring both at a Parish level and nationally. As a Church, we all have a responsibility to care for God's creation and we cannot do that effectively without knowing the impact we are having on the climate. The EFT will help you see your Parish's impact and allow you a starting point to measure your reduction.

Nationally, the CofE want this data to allow for the delivery of further funding into the Environment programme. The CofE has the (ambitious) target nationally to be at Net Zero by 2030 and they need to monitor how Churches are doing. If every church is already at Net Zero and has no carbon footprint, then the Church of England doesn't need to release further money/support for getting there!

Q9. The EFT shows Carbon Emissions (Tonnes) for 2024. Will it become zero Tonnes when you've reached Net Zero Carbon? Has any Treasurer got an EFT with 0 Tonnes?

A: That's the aim! I don't know of any Churches in that position, but if you have solar, batteries and electric heating, it could be possible.

Q10. Should our gas invoices say how much CO2 emissions we've done? What's the equation from kWh?

A: The short answer is that it is complicated! The conversion from kWh to TCO₂ depends on the grid's conversion factor which can change as the carbon footprint of a kWh of gas is not static. This is especially true of electricity as the grid decarbonises (but is susceptible to weather changes). That is why the EFT only asks for usage – the CofE uses consultants to calculate the carbon footprint of the estate and produce comparable year-on-year figures which consider weather patterns and the grid's decarbonisation rate – things which are not in our control.

Janet Edmond

Senior Stewardship Officer

Jennifer Robinson

Parish Support Accountant

Email & Tel.

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Links

linktr.ee/treasurerforum

*Thank
you!*



Diocese of Leeds