



2<sup>nd</sup> February 2016

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# The DAC – why, who and how?

## Why?

- Churches and cathedrals are the most public indication of the Church's role in the community, both as the places in which public worship takes place and as a focus for many events which reach beyond the worshipping congregation to society at large. They have also been integral to this country's history and development.
- The Diocesan Advisory Committee (DAC) is a statutory body which exists to advise the Chancellor, Archdeacons and parishes on church buildings
- We are here to help you through the process of maintaining and improving church buildings for mission and can sign post you to specialist advisors on a wide variety of subjects.



# The DAC – why, who and how?

## Who?

- The new DAC Committee comprises the Chair (Revd Canon Simon Cowling), the Archdeacons, with 12 members (including three architects) supplemented by specialist advisors.
  - The Advisors
    - Bells, Multimedia, Heating, Lighting, Clocks, Planning, Accessibility, Art, Archaeology, Structural Engineers and Stained Glass
- DAC makes recommendations but the Chancellor (The Worshipful Mark Hill QC) will ultimately grant or refuse faculty
- DAC is supported by the advice of the Registrar, Peter Foskett



# The DAC – why, who and how?

## How?

- Meets every six weeks (in the Leeds office until the move)
  
- Discuss all faculty proposals and enquiries
  - ▣ Balance the needs of the building and the needs of mission
  - ▣ Managing change



# 2016 – All Change

## Chancellor's Directions

- From 1<sup>st</sup> Jan 2016 changes to faculty and new Chancellor's Directions
  
- Works to churches now fall into one of the following broad categories (1.7 p5)
  - Minor works not requiring a faculty (List A and B)
  - Dispensation from faculty
  - Headstones and memorials
  - Temporary minor reordering
  - Faculty

# 2016 – All Change

## Chancellor's Directions

### □ Minor Works not requiring a faculty (Appendix I)

Lists A and B remove some minor works from full faculty but subject to conditions and guidance notes (Trees/Bells/Organs)

List A matters which do not need consultation with the DAC eg routine maintenance which does not affect historic material, the introduction of fire extinguishers, a roof alarm installation, work to a lightning conductor or the disposal of moveable bookcases or hymnboards.

List B is for matters which can be implemented without a faculty subject to consultation with the Archdeacon, who will confirm in writing to the parish (or via the online system). The Archdeacon will be asked to consult with the DAC Secretary or a DAC member/adviser prior to issuing approval.

<http://www.westyorkshiredales.anglican.org/legal/consistory-court>

<http://www.churchcare.co.uk/churches/faculty-rules-2015>

# 2016 – All Change

## Chancellor's Directions

- Minor Works not requiring a faculty (Appendix I)
  - Trees
    - Conditions are important!
      - List A      All works to trees that do not exceed 75mm at a height of 1.5m above ground level; lopping or felling if dead or dangerous; removal of dead branches from living trees
      - List B      planting of trees; felling of a tree that is dead/dangerous; all other works
    - but you must have
      - consent from Local Authority if TPO or Conservation Area
      - regard to the CBC guidance
  - If the Churchyard is closed and under the responsibility of the Local Authority both list A/B/faculty and Local Authority consent is required.

# 2016 – All Change

## Chancellor's Directions

### □ Dispensation

- Some essential and or minor works that will not harmfully affect historic fabric or archaeology (7.1 p19)

### □ Churchyard Rules (Headstone and Memorials) – 6.2 – 6.19 & Appendix II

#### □ Fairly restrictive approach

- Lists what may be placed on a grave
- In areas for cremated remains the Chancellor discourages individual marker stones, preferring to record names in a Book of Remembrance. Setting aside an area for cremated remains does require faculty
- Delegated authority for headstone and memorials to parochial clergy / area dean
- Appendix II details materials, finish, size, inscriptions (eg no 'pet names'), location, fixture etc
- No crosses



# 2016 – All Change

## Chancellor's Directions

- Temporary Minor Re-ordering – 6.20 p18
  - Archdeacon (with advice of DAC) has power to grant a licence in writing for a scheme of temporary minor re-ordering for up to 15 months.
    - No material interference with the fabric of the building
    - No permanent disposal
    - A faculty has to be submitted no later than 2 months prior to the expiry
  
- Emergency/urgent Works
  - Contact Archdeacon or Registrar – interim faculty eg theft of lead, flood or storm damage
  
- All other works will require a faculty

# 2016 – Online Faculty System

All applications for faculty and all list A and list B works must be lodged through the Online Faculty System

- Web based portal
- Secure and not public
- Different roles/levels of access
  
- Not yet ready for
  - ▣ Exhumation of human remains
  - ▣ Reservation of a grave space
  - ▣ Introduction of a memorial
  - ▣ Private permissions
  - ▣ Urgent repairs



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THE CHURCH OF ENGLAND Online Faculty System

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Welcome to the Church of England Online Faculty System and Church Heritage Record

These systems are being developed as part of the [Faculty Simplification process](#).

The Online Faculty System trial period launched in the Dioceses of Truro and Leicester on the 8th December, 2014. A gradual roll-out in all other interested dioceses will begin from February 2015.

Site Map | Privacy | T & C | © 2014 - 2015 Archbishop's Council | Web site by exeGesIS

# 2016 – Online Faculty System

- Registration Process
- Managing your profile
- How to Submit an application
- Consultation process – the parish has to consult the appropriate bodies

<https://facultyonline.churchofengland.org/>

# 2016 – Online Faculty System

## Asking for Help!

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- User manuals & Guidance documents
- FAQs